

## **NEW STARTER PROSPECTUS**













## **Welcome to Barking Abbey**

Welcome to Barking Abbey School and the start of your journey to success. First of all congratulations. Barking Abbey is very popular school with over 1000 pupils competing for a place in year 7 at the school and waiting lists in every year group. The reason for this is simple. Each and every day our staff and students 'Give and expect the BEST. It's our motto and you will see it everywhere. This however is easy to say but harder to achieve. My advice to you is simple. You will succeed and you will fail over the next years. The important thing is you listen to feedback and you keep trying. You try your best each and every day and we will give you our best. We will talk about success to you a lot over the next 7 years. We want you to be successful and we know your families and carers do too. Success comes in many forms. It could be getting into the top Universities worldwide, it could be a great apprenticeship leading to a career or for others it could be sporting success. Whatever your dreams are I guarantee a successful former pupil, who may well have sat in your seat, is out there representing Barking Abbey in the world and happy to come back and help you. We will also talk to you about character. This is really important to us and is a measure of the type of person you will become. For us these are our BEST habits; Bravery, Excellence, Self-discipline and Teamwork. These characteristics are highly valued in society and by our wider community and so we also value them highly. So welcome again to Barking Abbey School; where you will give and expect the best and work hard to achieve your success.



Tony Roe
Headteacher

Barking Abbey is a large school on two campuses in East London, serving the boroughs of Barking & Dagenham and Redbridge. I am Mrs Gibson and I am the Head of Campuses for Longbridge and Sandringham Road. I look forward to welcoming you to Barking Abbey, as you start your seven journey. We are proud to have students not only in Years 7 to 11, but we also have the Sixth Form based at our Sandringham Road Campus, made up of over 500 students. I hope that you are all excited to be joining Barking Abbey School and that you are looking forward to being part of our community. At Barking Abbey School, we expect you to 'Give and Expect the BEST' at all times. If you give YOUR BEST, you can expect the BEST from the SCHOOL. It is important that you make the most of your learning every day and that you fully engage in all the enrichment opportunities available to you. We will provide you with learning experiences that will prepare you for your future and develop your character, ensuring that when you leave Barking Abbey you will leave behind fond memories and experiences that set you up for whatever future you aspire to. By all working together I am confident that you will have a positive start at the school and that you will be successful in your journey at Barking Abbey.



**Mrs Gibson** Senior Deputy Headteacher

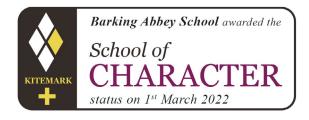
## **A School of Character**

At Barking Abbey School our pupils are encouraged to work and study hard and achieve all they are capable of academically and equally importantly, we believe that they should become well-rounded citizens, who demonstrate good character habits in all aspects of their life, personal and professional. Standards and expectations are high, we lead a distinctive learning community, and we purposefully and explicitly prioritise the development of students' character and academic accomplishments in equal measure, so that they flourish as socially aware, skilled citizens equipped to take their place on the world stage.

Central to our ethos are the school's 4 character strengths, they represent the core values that we are committed to developing at our school, Bravery, Excellence, Self-Discipline and Teamwork, underpinned by our motto: To Give and Expect the Best. Our bespoke programme of character education provides students the space to practise these positive character habits alongside their academic study, balancing the two elements to create a full and rounded educational experience. We believe that when we understand what a good life looks and feels like, when we value others enough to purposefully enable their own character development, then together, we'll flourish.

Aristotle once wrote "We are what we habitually do." The habits that children learn and practice when they are growing up follow them through into adulthood. Just as a school can be a place where each student can flourish academically, we believe that a school can also be a place where a child practises habits of Bravery, Excellence, Self-Discipline and Teamwork to enable them to make the right choice at the right time for the right reason. Our core purpose of developing character is planned and active.

We recognise that the school cannot do this alone and parental support is essential in developing a well-rounded and character driven student. We ask that you do this by supporting your child and the school on their journey through Barking Abbey. More details on how you can do this can be found in our BA Character Charter.





## **Character Education**

Our award-winning Character and Pastoral Curriculum has one aim — for every student to be the best they can. To achieve this aim, we offer a holistic approach. In every child we must build self-confidence, self-belief, a sense of worth and a sense of purpose. Knowing that every child is different within our warm family atmosphere cultivates a safe, secure space for everyone to flourish. Barking Abbey School dares students to challenge themselves, identifying strengths they didn't know they had to build their confidence. We have created an environment where everyone is comfortable to raise their hand and ask questions; we want every student to be curious, creative and approach learning as a journey of discovery.

Barking Abbey School delivers this through our unique <u>'Best Habits for Learning'</u> programme. Every three weeks our learners are introduced, throughout the school environment, to a new habit of mind or learning characteristic including concepts surrounding British values and Citizenship. These habits are also published in a parental newsletter that offers tips to help parents support their child so that we are: <u>Teaching alongside you, helping your child to do the right thing at the right time for the right reason.</u> The Best Habits for learning are used to develop characteristics based on our core ethical values of Bravery, Excellence, Self- Discipline and Team Work.

We encourage our learners to take responsibility, make decisions and become more self-assured as they grow towards adulthood. We pride ourselves in their personal and academic growth into confident and successful young adults by fostering self-esteem and self-reliance. The School of Character encourages our learners to recognise that heroes and role models are all around them and indeed that they in turn are role models to others.











## The BA Character Charter

## Doing the right thing. At the right time. For the right reasons.

At Barking Abbey we feel very strongly about supporting families and we know that <u>children achieve more</u> <u>when schools and parents work together in partnership</u>. The following home – school agreement helps to clarify the basis of this partnership with regards to our aims, values, responsibilities, and expectations.

#### As a pupil of Barking Abbey I will:

- Demonstrate BRAVERY by being courageous and honest and tell an adult if someone in our community isn't safe or needs help making the right choices.
- Strive for **EXCELLENCE** by making the right choices in lessons by being focused and engaged in all learning opportunities and find opportunities to be rewarded for my effort and achievement.
- Prove **SELF DISCIPLINE** by coming to school every day that I can, attending all my lessons on time, and persevering with the hard work needed to do my best.
- Show TEAM BA by practicing teamwork and ensure my behaviour helps others to learn too.
- Follow school policies such as the BFL, Mobile Phone Procedures and Warn Move Remove; ensuring that my behaviour is not a barrier to my own or others learning.
- Show kindness and empathy to all members of my community and make sure no one feels like an outsider, treating everyone with dignity, respect and tolerance.
- Show respect for my teacher by entering their classroom quietly and calmly with a greeting, starting the 'Do Now' task promptly. Showing respect for my own learning and others by following the rules of the BA Way.
- Show good citizenship and help to keep our building beautiful, never defacing school property, dropping litter, or damaging any part of our building.
- Be proud of my uniform and what it represents and wear it correctly to, from and around school.
- Always be a positive ambassador for Barking Abbey School.

#### As a parent of a Barking Abbey pupil, I will:

- Support Barking Abbey's core values and philosophy, encouraging students to develop the BEST Habits in learning; BRAVERY, EXCELLENCE, SELF DISCIPLINE and TEAM BA.
- Encourage my child to work to the best of their ability and support them with the completion of homework and remote learning.
- Ensure my child will attend and be on time every day that they are able to; reporting any reasons for non-attendance to the school.
- Agree to the implementation of school behaviour policies; particularly in the event of behaviour that
  causes disruption to others, or puts the safety of my child, other children or staff at risk. I understand
  that the behaviour policy is used as a tool for character growth, developing self-regulation and respect
  for others.
- Demonstrate respect and tolerance when dealing with school staff and will communicate with the school in a timely and polite manner, in line with the school's character values.

#### **Barking Abbey School will:**

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- Work with students and families to embed the school's core values and philosophy, developing the BEST Habits in learning; BRAVERY, EXCELLENCE, SELF DISCIPLINE and TEAM BA.
- Create an environment that is safe and welcoming for students, allowing for knowledge, character and aspiration to be nurtured and developed.
- Provide opportunities for pupils to become young leaders.
- Provide a diverse and challenging curriculum that meets the needs of all pupils; encouraging progress, resilience and aspirational attitudes.
- Have policies in place that creates positive and dynamic learning environments, where behaviour is not
  a barrier to learning.
- Work collaboratively with parents and families to ensure the development of young people, maintaining
  positive and respectful relationships.

	floe		
Signed:		Signed:	Signed:
Head Teacher	of Barking Abbey	Parent of Barking Abbey Student	<b>Student of Barking Abbey School</b>

## **The School Day**

Monday to Friday				
08.25	Warning bell			
08.30 - 08.50	TUTOR TIME	20 mins		
08.50 - 09.50	PERIOD 1	60 mins		
09.50 – 10.50	PERIOD 2	60 mins		
10.50 – 11.20	BREAK	30 mins		
11.15	Warning bell			
11.20 – 12.20	PERIOD 3	60 mins		
12.20 – 13.20	PERIOD 4	60 mins		
13.20 – 14.00	LUNCH	40 mins		
13.55	Warning bell			
14.00 – 15.00	PERIOD 5	60 mins		
15.00 – 15.30	REFLECTIONS	30 mins		

#### **After School Activities**

Barking Abbey takes pleasure in the development of the whole child and offers a diverse range of extra-curricular clubs. We recognise these opportunities develop character, self-confidence and personality

These sessions run from 3:00pm - 4:00pm.

Activities include sports teams and clubs, academic clubs, language clubs, dance, drama, art and other creative outlets.

Barking Abbey is also enrolled in the Duke of Edinburgh programme.

## **School Uniform**

Wearing the Barking Abbey uniform is a badge of pride, it creates an identity that you belong to the **BEST** school in the borough and that you are part of the BA family. Our badge and uniform are recognised within the local and wider community. Students are expected up uphold all the character values of Barking Abbey, in school and within our community.

School Uniform	Additional
Black Blazer with Barking Abbey School Badge.	Headscarves: Any religious headscarves must be
White buttoned shirt.	black or white and <b>not</b> be patterned, school tie
Barking Abbey Tie, with badge clearly visible.	must be visible.
Black Barking Abbey Jumper or Cardigan.	Hats: Hats are not to be worn inside the school
Black school trousers.	building.
Black Pleated / Black Long Skirt (optional for Girls).	Hair: Natural hair colour, no extreme styles.
Plain Black or White Socks.	Jewellery: Plain or gold studs, one in each ear.
Black leather, polishable school shoes - No sports	One plain or gold nose stud.
brands e.g. Nike, Adidas, Puma, Reebok etc.	Make Up / Nail Varnish: Not to be worn

Physical Education clothing and kit - Boys and Girls				
Compulsory items	Optional items			
Black Barking Abbey PE top	Black Barking Abbey Long sleeve PE top			
Black shorts or leggings or jogging bottoms	Black Barking Abbey PE jumper			
White socks (not trainer socks)	Football boots			
Trainers				

#### Purchasing school uniform and sports kit – Premier School wear

All school uniform items can be purchased from Premier School Wear.

Please note: Premiere School Wear's premises is now closed and purchases can only be made online.

All orders can be purchased online at: www.premierschoolwear.co.uk

## **Behaviour at Barking Abbey**

Our aim is to establish the highest possible standards of behaviour at Barking Abbey School, and to help students to always demonstrate the school's character strengths. This is important so that the school is always a warm, caring, friendly and happy place where learning can flourish. Students' behaviour around the school should be excellent; every lesson should be characterised by a relentless focus on learning, free from distractions. Every student and every member of staff should be able to feel relaxed and happy, confident that their working environment is one where people are kind, courteous and respectful always.

We use rules and consequences to develop moral reasoning, self-control, and respect for others, by encouraging students to see the values behind the rules. The emphasis should be not on extrinsic rewards and punishment but on following the rules because it's the right thing to do. Students are responsible for their own behaviour and need to accept the consequences for their action as laid out in the Behaviour Policy: <a href="https://www.barkingabbeyschool.co.uk/assets/Documents/Policies/BEHAVIOUR-AND-STATEMENT-OF-INTENT-POLICY.pdf">https://www.barkingabbeyschool.co.uk/assets/Documents/Policies/BEHAVIOUR-AND-STATEMENT-OF-INTENT-POLICY.pdf</a>

Persistent and disruptive behaviour will not be tolerated, and pupils will be sanctioned in line with the Behaviour Policy. After School Reflections run after school daily between 2:45pm and 3:15pm. If a longer Reflection is needed parents will be given 24 hours' notice.

#### Warn, Move, Remove

The school operates a three-stage warning process for disruptive classroom behaviour. This is designed to de-escalate behaviour issues and give students the opportunity to correct their behaviour choices. If a student continues to make poor behaviour choices, they will be removed and sent to the Removal Room.

#### **Removal Rooms**

Removal Rooms operate across both campuses and provide students with a space to self-regulate or to be out of mainstream circulation. Students will remain within the Removal Room for as long as appropriate; however, the key objective is to return students to lessons as soon as it is safe and appropriate to do so.

#### **Mobile Phones**

Barking Abbey School is a no mobile phone school. Any phones must be turned off / silenced and kept out of site. If Mobile Phones are seen they will be confiscated in line with the School Mobile Phone Policy.

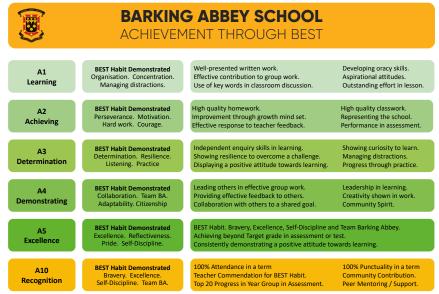
#### **Banned Items**

A full list of banned items can be found within the Behaviour Policy. Possession of any banned item is Exclusion Level Behaviour, and dependent on the item, Permanent Exclusion Level Behaviour. Banned Items are generally considered to be any item that could cause harm to oneself or others.

## **Rewards and Achievements**

Our focus is to reward positive behaviour and to always foster an atmosphere of respect. We will recognise positive behaviours through identifying when pupils show and model good character, for example the school's specific character strengths, regular attendance, commitment to the school, representing the school, positive attitudes and effort towards learning and progress made.

The achievement system has been designed to encourage growth mind-set and self-development. With positive behaviour recognition used as a strategy to model students meeting the school's high standards and expectations.



Students are awarded with Achievement Points for their outstanding efforts and contributions.

These Achievement Points are accumulated and grow throughout the academic year. Student's successes are measured and recognised through the school Rewards System.

#### **Conduct Points**



Conduct Points are the number of Achievement Points earned, minus the number of Behaviour Points issued. As students accumulate Conduct Points there are key milestones that are recognised. Students are celebrated in Pastoral Team Assemblies, and end of Term Celebration Assemblies.

The conduct points system reinforces the importance of students modelling excellent behaviour, and negative behaviour will impact on a student's overall conduct.

#### Students of the Term / Half Term

At the end of each term Pastoral Staff are asked to identify four Students of the Term within their Year Group. Students can be recognised for each of the BEST habits, the number of conduct points accrued, and significant improvement in behaviour, community contributions or doing the right thing. At the right time. For the right reasons!

Students are recognised with a Certificate and badge awarded by the Head Teacher / Head of Campus.

## **Teaching and Learning The BA Way**

#### The BA Way

Our BA Way is a blend of the Teaching and Learning and Behaviour Absolutes which are instilled in every lesson by good teachers. This is based on extensive research (EEF, Chartered College), visits to other schools and our own consultation with staff. We do not prescribe set lesson plans but the principles of good teaching are etched in our model. These also relate to our official lesson visit form and teacher evaluation.

CONNECT

**DEMONSTRATE** 

ACTIVATE

CHALLENGE

**FACILITATE** 

CONSOLIDATE

#### The 6 Bs

We have developed the 6Bs model to make Barking Abbey students more independent and resilient learners. This model is based on metacognition (how we learn) and enables students to move knowledge from their working memory to their long-term memory. The aim is to do as much thinking as possible prior to using other means to find the answers to key questions.





Can you work out the answer from your previous learning that is stored in your brain?

BOOK



Could the answer be in your exercise book, or a dictionary or textbook?

3 BUDDY



Can you discuss ideas with your peer or friend to find the answer?

4 BOARD



Could the answer be on the board or screen? Or on a worksheet?

5 BROWSE



If possible, can you research the internet or subject revision guide to discover the answer?

6 BOSS



If all else fails ask your teacher or parent or carer, in person or email.

#### **Daily Review**

Students are also expected to complete a 'Daily Review' of their learning each day. This involves students reading through the notes in their exercise books and transforming them into bullet points / summaries / mind maps / pictures / diagrams to move the information from their working memory into their long-term memory.



#### **Show My Homework**

'Show My Homework' is a simple online homework calendar showing homework information, deadlines and attachments for students. All students' homework will be displayed online using Show My Homework.

You and your child will be given their log in details and further information about how to use this system in September.

## **Attendance and Punctuality**

As a school we know the importance that attendance has on a pupil's achievement and attainment. Research suggests that students whose attendance drops below 90% significantly underachieve when compared with students whose attendance is 96% or above.

# BARKING ABBEY SCHOOL ATTENDANCE

#### **Attend Today! Achieve Tomorrow!**

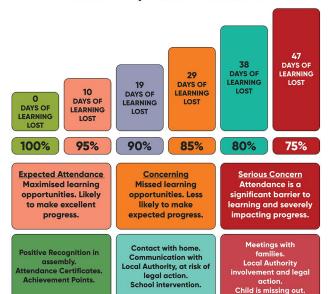
#### Students have an attendance Target of 96%

We will work in partnership with parents / carers to ensure that every student can meet their potential. It is crucial therefore that students attend school **each and every day**. Your support in ensuring this happens would be greatly appreciated.

Medical and dental appointments should be made **outside of school hours** unless it is a medical / dental emergency. We require evidence of **ALL** medical / dental appointments and students should present these to the school reception.

Please note that if your child is absent this should be reported to the school office before **9:00am**. **(020 3967 7030)**.

Students and parents / carers experiencing difficulties with attendance matters should contact the school at the earliest opportunity and talk to their child's Head of Year.



Develop character and resilience

Improve their mental wellbeing

When pupils attend, they...

Can achieve their full potential

Have better career prospects

If you require further information regarding Attendance, please refer to the school Attendance Policy, found here:

https://www.barkingabbeyschool.co.uk/home/school-info/attendance-and-punctuality/

The school gates close at 8:30am, if your child arrives after this, they are late.

If your child arrives late to school, without a valid reason from home, they will be sanctioned with a 30-minute after school reflection that day. This will be communicated with families by the Reception Team. If your child arrives after 9:20am, they will remain in reception until a family member has been spoken to, to provide us with a reason for they absence. This will be recorded as an unauthorised absence, which could lead to Local Authority intervention.

Students are expected to arrive on time for all lessons. Arriving late to lesson means that students miss out on the Connect phase of the lesson, which is integral for promoting memory and retention.

In line with the BA Way and the BA Character Charter we expect learners to be responsible for their own time keeping and management. If you are not on time, you are late. These habits will help promote positive work and learnings habits through student's time at Barking Abbey. But also, into the wider world when they leave.

We teach students that **Punctuality Matters!** 

## **Safeguarding at Barking Abbey**

#### Barking Abbey school aims to ensure that:

- Appropriate action is taken in a timely manner to safeguard and promote children's welfare.
- All staff are aware of their statutory responsibilities with respect to safeguarding.
- Staff are properly trained in recognising and reporting safeguarding issues.

#### Safeguarding and promoting the welfare of children means:

- Protecting children from maltreatment.
- Preventing impairment of children's health or development.
- Ensuring that children grow up in circumstances consistent with the provision of safe and effective care.
- Taking action to enable all children to have the best outcomes.

#### Safeguarding and child protection is everyone's responsibility.

#### The Designated Safeguard Leads (DSL's)



**Ms Watkins**Designated Safeguarding Lead
Longbridge Campus



Miss Din
Deputy Designated Safeguard Lead
Longbridge Campus



**Mr Robinson**Designated Safeguarding Lead
Sandringham Campus



Deputy Designated Safeguard Lead Sandringham Campus

The DSL is a member of the Senior Leadership Team. As we are a dual campus school, each campus has a DSL. The DSL for the Longbridge Campus is Kat Watkins, AHT Behaviour and Inclusion. The DSL for the Sandringham Campus is Daniel Robinson, AHT Behaviour and Inclusion. The DSL for each campus takes lead responsibility for child protection and wider safeguarding.

During term time, the DSL will be available during school hours to discuss any safeguarding concerns. The Deputy DSL for Longbridge Campus is Sofia Din and the Deputy DSL for Sandringham Campus is Roy Wise.

#### The Safeguarding and Child Protection Policy

Full details regarding the school's procedures for dealing Safeguarding concerns can be found within the Safeguarding and Child Protection Policy.

This includes details regarding concerns of FGM, Extremism, Sexting, Peer on Peer Abuse, County Lines and Pupils at Risk of Criminal Exploitation.

Full details about the Safeguarding and Child Protection policy can be found on the school website: https://www.barkingabbeyschool.co.uk/home/school-info/safeguarding/

If a parent or adult feels that a child is suffering or likely to suffer from harm, or in immediate danger, contact the police on **999**. Alternatively, the Multi Agency Safeguarding Hub (MASH) can be contacted to request further advice or direction: **020 8227 3811** 

LLBD have an online referral system, allowing anyone to contact the MASH team, this is known as a Multi-Agency Referral Form (MARF):

www.lbbd.gov.uk/form/child-protection-referral-form

## **Contact Details**

If you have a concern regarding your child please contact: office@barkingabbeyschool.co.uk

Barking Abbey School Main Reception: 020 3967 7030

Please allow up to 48 hours for a response from school staff.

## **Quotes from most recent Ofsted Report**

- Pupils across both sites are happy and safe at Barking Abbey School. Students new to the Sixth Form commented on how welcoming, inclusive and diverse the community is.
- Leaders have set high expectations for all pupils by establishing the 'best habits' framework for learning and character. Pupils are motivated to work hard and enjoy positive working relationships with staff.
- Pupils are confident, keen to participate and contribute their ideas readily. They habitually explain, expand on and justify their opinions and enjoy experimenting with sophisticated vocabulary. Pupils learn and achieve very well.
- The provision to promote pupils' wider development is a strength. A well-constructed curriculum teaches pupils about a range of important issues, such as healthy relationships, consent, and personal safety.
- There is an extensive and widely attended extra-curricular programme. The programme is planned out carefully, with the aim of developing and extending pupils' talents and interests in areas such as sport, chess, debating and robotics. Pupils' experience is further enriched through activities such as drama productions, as well as outings designed to broaden pupils' cultural knowledge.



















Sandringham Campus Sandringham Road Barking Essex **IG11 9AG** 

Barking Essex www.barkingabbeyschool.co.uk **IG11 8UF** 

Longbridge Campus

Longbridge Road